

**BOARD OF SELECTMEN
SHEPARD MUNICIPAL BUILDING
MINUTES OF NOVEMBER 1, 2016**

PRESENT: Mr. Dario F. Nardi, Chairman, Mr. James A. Gagner; Vice-Chairman and Mr. Marc W. Richard;
Clerk

ATTENDEES: See Attached

Mr. Nardi called the meeting to order at 7:00 PM and led with the Pledge of Allegiance.

Mr. Nardi requested that if anyone in the audience is either video/audio recording this evening's meeting to please disclose to the Chair. Ms. Colleen Montague and Mr. Michael Baril acknowledged their audio and/or videotaping the meeting.

MINUTES

Motion to approve and sign the Minutes of October 25, 2016 as written made by Mr. Richard; second: Mr. Gagner – 2 Yes, Mr. Nardi abstained due to absence.

Motion to approve and sign the Minutes of October 27, 2016 as written made by Mr. Richard; second: Mr. Gagner – unanimous.

OLD BUSINESS – NONE

CORRESPONDENCE

The office received a Letter of Resignation from Officer Christopher Matczak. He thanked the board and the residents of Warren for allowing him to serve his community. – Noted. A letter of thanks will be sent on behalf of the Board.

The office received the monthly report of the Fire Chief for September 2016. – Noted.

1st. QUARTER AMBULANCE ABATEMENTS

Motion to approve the 1st. Quarter Ambulance AbateMENTS as presented by the Fire Chief made by Mr. Nardi; second: Mr. Richard – unanimous.

GREEN COMMUNITIES ACT

Motion to adopt and sign the Energy Reduction Plan and the Efficient Vehicle Policy made by Mr. Nardi; second: Mr. Gagner – unanimous. Mrs. Acerra advised the Board that she submitted the preliminary review to DOER on Friday, October 28, 2016. She will await comments to the submission.

WARREN ACTION COMMITTEE

Mr. James Fountain addressed the Board this evening to discuss a previous letter that the committee had sent to the Selectmen. Mr. Fountain's concerns were with properties that are in tax title. He stated that the residents have been told for some time now that it's being worked on, however they feel that nothing much has been done. Mr. Richard stated that he would get a list of all tax title properties. Mr. Nardi questioned if perhaps a new tax title custodian should be appointed. Mr. Gagner felt that if no progress is being made, then maybe the Board should consider making a change. Mr. Nardi requested that the office invite our current custodian, Mr. Robert Lavash in to the next meeting to discuss further. The discussion of a blight by-law was also discussed. Currently, the Board of Health oversees issues of

trash and so forth. Perhaps a more detailed by-law could be looked at and considered at the next ATM. Mr. Gagner thanked Mr. Fountain and the Committee members for their efforts in the progress and getting the wheels in motion on the 980 Main Street property.

CDBG- SCHOOL STREET IMPROVEMENT PROJECT (SSNIP)

The Community Development Advisory Committee recently met to review the engineering submittals for the SSIP. Proposals were received from Lenard Engineering, Inc., Weston & Sampson & Stantec. While all very similar, Weston & Sampson stood out on several key criteria. With no further discussion, the following motion was made: Motion to award Sampson & Weston as the design engineers for the CDFI-SSNIP Project made by Mr. Gagner; second: Mr. Richard – unanimous.

TREASURY WARRANTS & INVOICES

Motion to approve and sign Warrant Number 37 & 38 dated October 31, 2016 in the amounts of \$45,505.75 & \$28,730.61 respectively made by Mr. Richard; second: Mr. Gagner – unanimous.

Motion to approve and sign Invoice No. 9 for FY15 for PVPC for the Community Assistance Program Grant #00762 in the amount of \$19,186.08 made by Mr. Richard; second: Mr. Gagner – unanimous. Motion to approve and sign Invoice No. 22 for FY14 for PVPC for the Community Assistance Program Grant #00741 in the amount of \$646.29 made by Mr. Richard; second: Mr. Gagner – unanimous.

NEW BUSINESS

Mr. Gagner wanted to congratulate Mrs. Kathy Kuprycz on her recent retirement and for her 27 years that she greeted students and parents alike at the Warren Community Elementary School. The office will send a letter of thanks.

Mr. Gagner also wanted to remind all that once again, Dipin Donuts will be participating in the “Clear a Hydrant” program this year. More information can be obtained by contacting Mr. Gagner directly. Mr. Gagner is currently working with MOBD in order to try to gain interest in the mill.

Mr. Richard reminded all that the Friends of the Town Hall will once again be making pies this year in a fundraising effort for the town hall. All that are interested can contact any member of the FOTTH. On behalf of the Board, Mr. Richards would like to extend thanks to Spencer Bank, WCES, Palmer Paving, CERT and members of the Fire Department for the Trunk or Treat and Pumpkin Carving activities that were recently held.

The office will coordinate with the Fire Department to change out the lightbulb at the first entrance at the MOB.

NEXT MEETING DATE(S): November 3, 2016 at 3 PM and November 15th at 7 PM.

OPEN MEETING LAW STATEMENT

Chairman Nardi has announced that beginning this evening, attendees will be allowed to speak only when recognized. Comments & Concerns will be reduced from 5 minutes down to 3 minutes. This will be the protocol as long as he is Chairman.

COMMENTS & CONCERNS

Mrs. Soltys requested to follow up to Mr. Gagner’s comments at the last meeting in order to address the downtown parking issue. Mr. Gagner stated that Chief Spiewakowski will rectify the problem. She

stated that due to the lack of parking, residents have been parking in front of the handicap spot and hydrant. Mr. Mongeon stated that a citizen came to him wondering when the 980 Main Street parcel will be opened for public parking. Mr. Gagner stated that the next step is Site Plan Review.

Mr. Corriveau was in attendance this evening and stated that he is going to run for Selectmen in the spring. If elected, he would be a servant for the town and allow all to exercise their freedom of speech. He would also move Comments & Concerns to the beginning of the agenda.

Mr. Corriveau revisited his previous question from prior meetings regarding the amount of money in the town hall account. Mr. Richard stated that there is currently \$9,055.00 in the maintenance line item account. Mr. Mongeon offered to provide additional information to the office.

Michael Baril addressed the Board this evening regarding an OML Training that he attended. Mr. Nardi attended the same meeting. He feels that he has no other option but to go to the Selectboard with his concerns. Mr. Baril stated that he has made over "two dozen" requests to Mr. Nardi and Mrs. Acerra to be placed on the agenda to no avail. Mr. Nardi stated that as Chairman he has the right to recognize or not to. Mr. Baril asked if he (Mr. Nardi) would be willing to meet one-on-one and be allowed to be video taped. Mr. Nardi was adamant that he would not be willing to meet under those circumstances. No video or audio. Further, Mr. Nardi stated that he would be willing to meet if the Administrative Secretary were present. Mrs. Acerra requested to set the record straight with Mr. Baril's claim of not being placed on the agenda. She stated that at no time did he (Mr. Baril) ever send a request to her (Mrs. Acerra) regarding being placed on any agenda. She advised him that all he needed to do was to contact her either in person, via email or phone and she will gladly place him on one. Mr. Baril apologized for his misstatement and stated he meant to say that he contacted her predecessor.

Chief Lavoie requested that as a department head, if anyone has any concerns with his department that those concerns be addressed with him first. Office policy is to direct any complainant to the property department head/supervisor. The Selectmen's Office should be the last stop.

Chief Lavoie would also like to notify residents that the Warren and West Warren Fireman's Association has purchased the generator for the power unit for the Jaws of Life. He wanted to express his thanks to his department and let the residents know that the money used for the purchase of this was from fundraisers that have been put on. Once received, it immediately becomes property of the town.

Mr. Nardi would like to clarify the vote that was taken at the STM regarding the stipend for Emergency Management. As Town Counsel stated, the vote was directory and not mandatory. With the unanimous vote at the meeting, the Board will entertain the payment of the stipend for this fiscal year only. Moving forward, this would need to be a line item added to the budget and approved at town meeting.

Motion to Adjourn made by Mr. Gagner; second: Mr. Richard – unanimous at 8:00 PM.

Respectfully submitted,

Rebecca Acerra
Administrative Secretary

Date Approved

